

# GREEN TOWNSHIP BOARD OF EDUCATION

## AGENDA

**Regular Meeting  
February 21, 2024**

**Time: 7:00 p.m.**

**Place: Green Hills School - Library**

### **I. CALL TO ORDER**

#### **A. FLAG SALUTE**

#### **B. OPEN PUBLIC MEETINGS ACT STATEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

#### **C. ROLL CALL**

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2024	
Ms..	Crystal Bockbader	2025	
Dr.	Noah Haiduc-Dale	2025	
Ms.	Kristin Post	2024	
Ms.	Maureen McGuire	2026	
Ms.	Holly Roller	2025	
Dr.	Melissa Van Blarcom	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

**D. Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.

**Mission**

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

**II. PRESENTATIONS**

A. Role of Green Township School District in Township Emergency Operations Plan - Presented by Christopher Lopanik, Emergency Management Coordinator Township of Green

B. Mid-Year iReady Benchmark Data Update - Presented by Dr. Cenatiempo

**III. CORRESPONDENCE**

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

**V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT'S REPORT - Mrs. Bilik

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There were 2 HIB Cases to report since the January 17, 2024 BOE meeting.  
Drills: Fire Drill 1/10/24 and 2/9/24  
Lockdown Drill 1/17/24

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VI. **DISCUSSION ACTION ITEMS**

VII. **BOARD BUSINESS** - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

- 1. Regular Meeting of January 17, 2024. (Attachment)

Motion..... Second.....  
/Roll Call/

B. Motion to accept the HIB Reports from the January 17, 2024 meeting.

Motion..... Second.....  
/Roll Call/

VIII. **UNFINISHED BUSINESS**

IX. **NEW BUSINESS**

**X. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....  
Roll Call/

**XI. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....  
/Roll Call/

**XII. COMMITTEE REPORTS**

**A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson**

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Ashley VanHaste Sarah Pittenger	Helping Students Make Healthy Choices	SCCC McGuire Center Main Street Newton, NJ	3/21/24	Mileage per the OMB Rate
Tiffany Lutz	Suicide Assessment and Prevention The Emotional Toolkit and Other Resources - Helping Studetns Improve Executive Functioning and Coping Skills	Our Lady of Consolation Church 1799 Hamburg Tpke Wayne, NJ	3/8/24	Mileage per the OMB Rate
Kyle Mirena Justin Wynne	Ellis Island Professional Learning	Save Ellis Island Ellis Island, NJ	4/9/24 or 4/11/24	\$250/per person Parking, & Mileage Per the OMB Rate
Tiffany Lutz	Life in a Traumatic World: Implications for Social Work Practice	2024 NASW-NJ Annual Conference and Exhibition Hard Rock Hotel and Casino Atlantic City, NJ	April 14-16, 2024	Registration \$590.00 Hotel: 2 nights \$79/night plus fees Mileage, Tolls & Meals Per the OMB rate
Karen Constantino	2024 NJSABO Annual Conference	NJASBO Ocean Casino Resort Atlantic City, NJ	June 5-7, 2024	Registration \$500.00 Hotel: 2 Nights \$119/night Mileage, Tolls & Meals Per the OMB rate

Motion..... Second.....  
/Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Kelly McKeown	2nd	NHS - FFA	Newton High School 44 Ryerson Ave Newton, NJ	4/10/24	Transportation TBD to be paid by the BOE
Lori Homentosky	NJHS 8th	Food Pantry	Bodhi Monastery Food Pantry 67 Lawrence Road Lafayette, NJ	3/15/24	Transportation: \$330 to be paid by the BOE
Christine Malloy	7th	Alegrias LaNacional	239 W. 14th Street NY, NY 10011	4/24/24	Transportation: \$750 plus tolls, at no cost to the BOE
Beth Denuto	Select 8th	Government Day	Green Township Municipal Building 150 Kennedy Road Green Township, NJ	5/20/24	Transportation: \$330 to be paid by the BOE
Steve Bird Sue Miller Sandy Franciosi Suzanne O'Connor	5th	Liberty Science Center	222 Jersey City Blvd Jersey City NJ	5/29/24	Transportation: \$1,000 at no cost to the BOE

Motion..... Second.....  
/Roll Call/

3. Motion to approve the revised dates for ESY and Summer Camp from 9:00 am - 11:30 am to include Tuesday, Wednesday and Thursday's as noted below:

7/9/24, 7/10/24, 7/11/24  
7/16/24, 7/17/24, 7/18/24  
7/23/24, 7/24/24, 7/25/24  
7/30/24, 7/31/24, 8/1/24

Motion..... Second.....  
/Roll Call/

4. Motion to retroactively approve ABC Consulting for 3 hours per day on the following dates: 1/26/24, 2/2/24, 2/9/24, and 2/16/24 at a rate of \$130.00/hour at a total cost of \$1,560.00.

Motion..... Second.....  
/Roll Call/

5. Motion to approve ABC Consulting for 3 hours a week or 12 hours a month at a rate of \$130.00/hour; effective February 21, 2024 through June 21, 2024 for a total cost of \$5,460.00

Motion..... Second.....  
/Roll Call

6. Motion to approve Angela Manni to receive the additional ABA compensation for the time that is ABA provided at a rate \$27 an hour for time before or after the school day and at a rate of \$7.09 at the recommendation of the superintendent.

Motion..... Second.....  
/Roll Call/

7. Motion to approve the Child Outcome Summary Process (COS), a team process for summarizing information about a child's functioning across multiple sources, to meet the requirements of Indicator 7: Preschool Outcomes; for the purpose of completing the twice a year outcome summary on our students in preschool with an IEP. Team members to be included are: Jon Paul Bollette, Meganne Secola and Tiffany Lutz.

Motion..... Second.....  
/Roll Call/

8. Motion to approve student artwork to be submitted to SCCC as part of the Teen Arts 2024 program, at a total cost of \$150 for the student entries.

Motion..... Second.....  
Roll Call/

9. Motion to approve 8th grade students, Jenna McNamee and Allison Nolan, completing Girl Scouts Silver Award project with signage in appropriate bathrooms with education on women's health and menstruation.

Motion..... Second.....

/Roll Call/

10. Motion to approve the preview of the Newton High School’s Spring Musical, *The Addams Family*, on Friday March 15, 2024.

Motion..... Second.....

/Roll Call/

11. Motion to approve the PTA sponsored Assembly “An Immersive Experience with Drums and Music” by Matt Price Drumming on March 5, 2024.

Motion..... Second.....

/Roll Call/

12. Motion to approve participation in the Sussex County Miners Reading Club for March and April 2024. Participants who complete the reading incentive will receive two tickets to a Miner’s game. Green Hills School will be honored and celebrated with the top reader throwing out the first pitch.

Motion..... Second.....

/Roll Call/

13. Motion to approve the Glee Coffeehouse evening performance on March 21, 2024.

Motion..... Second.....

/Roll Call/

14. Motion to approve the NJHS to host a Food Drive to support the Bodhi Monastery’s Food Pantry, which they are visiting on March 15, 2024, as part of their community service component.

Motion..... Second.....

/Roll Call/

**B. FINANCE - Mrs. Kristin Post, Chairperson**

**January 2024 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for January 18, 2024 through February 21, 2024



for a total of \$1,460,776.00 (attachment)

Motion..... Second.....  
/Roll Call/

2. Motion to accept the Board Secretary's monthly certification, as attached, and that as of January 31, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of January, 2024.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for January, 2024.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from January 18, 2024 through February 21, 2024 for the Student Activities Account in the amount of \$3,410.51, Business Office Petty Cash Account in the amount of \$36.21, and Cafeteria Account in the amount of \$120,048.23 . **(attachment)**

Motion..... Second.....  
Roll Call/

7. Motion to approve a 3-year contract with Planet Networks for an annual amount of \$13,188 per year, effective 7/1/2024-6/30/2027, as bid through Erate Advantage for internet service. Funding through USAC will be at 50%.

Motion..... Second.....  
Roll Call/

8. Motion to approve the following resolution:

**Resolution**  
**Waiver of Requirements**  
**Special Education Medicare Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2024-2025 school year, and

Whereas, the Green Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Green Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2024-2025 school year.

**FY 2025 Reimbursement Revenue Projection**

Medicaid-Eligible/Special Education Student Count per NJ SMART 10/13/23 snapshot	<b>23</b>
District Projected Reimbursement Revenue:	<b>\$12,347.32</b>
District Budgeted Reimbursement Revenue Requirement:	<b>\$11,112.59</b>

Motion ..... Second .....  
/Roll Call/

9. Motion to accept the Non-SDA Grant Allocation of \$8,462 for emergent and capital maintenance needs projects.

Motion..... Second.....  
Roll Call/

10. RESOLVED, that the Green Township Board of Education authorizes the execution and delivery of the following Grant Agreement:

**Project:**Boilers and Domestic HW Heaters

**DOE Project #:** 1800-060-23-R501

**SDA Project #:** 1800-060-23-G5HJ

**Grant#:** G5-6595

**Total Project Cost:** \$324,300

**Grant Amount:**\$129,720

Motion..... Second.....  
Roll Call/

11. RESOLVED, that the Green Township Board of Education authorizes the delegation of authority to the School Business Administrator for supervision of the following School Facilities Project:

**Project:**Boilers and Domestic HW Heaters

**DOE Project #:** 1800-060-23-R501

**SDA Project #:** 1800-060-23-G5HJ

**Grant#:** G5-6595

**Total Project Cost:** \$324,300

**Grant Amount:**\$129,720

Motion..... Second.....

Roll Call/

12. Motion to accept the Stabilization Aid award of \$106,725 to be utilized in the approved categories, as outlined by the state .

Motion..... Second.....

Roll Call/

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

1. Motion to approve the quote from Tri-State LED for Boz Electrical Contractors to complete the following work to the electrical panel under the ESCNJ Bid#21/22-20:
  - Remove obsolete non-working stage lighting control panel interior and cover
  - Supply and install (1) custom retrofit DMX lighting relay panel in existing backbox
  - Connect (8) existing to remain state lighting circuits to new relay panel
  - Supply and install (1) 10 button preset control station adjacent to the panel
  - Supply and install (1) DMX plug control cable to each stage lighting pipe for future dimming control
  - Man lifts as needed
  - Does not include permit fees & replacement of existing lighting fixtures

Total Cost/Bid \$41,625.00

This is to be funded out of the maintenance reserve account, 10-117.

2. Motion to withdraw \$41,625.00 out the the maintenance reserve account for required maintenance to the electrical panel, as noted in Motion 1. of Operations above..

Motion ..... Second .....

/Roll Call/

**D. PERSONNEL - Ms. Crystal Bockbrader, Chairperson**

1. Motion to approve the following substitute teachers for the 2023-2024 school year, pending proper documentation and criminal history background check, as recommended by the Superintendent.

Cassandra Mull  
Jocelyn Mull  
Anthony Grant

Motion . . . . . Second . . . . .  
/Roll Call/

2. Motion to approve Dr. Boris Freyman, partner of Dr. Sanjay Jain of North Warren Medical Associates of Hackettstown, as an additional school physician for the 2023-2024 school year.

Motion . . . . . Second . . . . .  
/Roll Call/

3. Motion to accept with regrets, the retirement resignation of Janice Lawrey, Principal’s Administrative Assistant, effective June 30, 2024, as recommended by the Superintendent..

Motion . . . . . Second . . . . .  
/Roll Call/

4. Motion to approve Samantha Jennings as full-time evening custodian, at a rate of \$43,000 with additional stipend of \$300 for black seal license and \$500 uniform allowance, prorated for the 2023-2024 school year, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

5. Motion to approve Kim Ervey to do 3 classroom observations of ELL students and 3 lessons working with ELL students to further her Master’s Degree.

Motion . . . . . Second . . . . .  
/Roll Call/

6. Motion to accept, with regrets, the resignation of Drew Vanderzee, effective March 22, 2024, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

7. Motion to approve Ashley Dillon as paraprofessional at a rate of \$15.13 per hour for the 2023-2024 school year, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .  
/Roll Call/

**E. POLICY - Mrs. Holly Roller, Chairperson**

**XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

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**XIV. CLOSED MEETING**

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Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....

Roll Call/

#### **XV. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

#### **XVI. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/